

# B•B TREUHAND

## CURRICULUM VITAE

### Personal data

Name	Pernollet-Maissen
First name	Denise
Birth date	September 14, 1966
Nationality	Swiss
Marital status	married
Children	2

### Education:

Accounting apprenticeship  
Certified accountant

### Professional experience:

1985 – 1987	Financial Administration Department for the City of Chur, Accountant
1987 – 1988	Canton of Grison (Graubünden), Chur Involved in the handling of rental issues, establishment of the rental conflict settlements office, clerk at the real estate support office
1988 – 1991	IBM Switzerland, Zürich Accountant in Head Office
1991 – 1995	Mandataria Treuhand AG, Zürich Accountant (assistant manager), Department Head Client accounting
1995 – 1999	Self employment Provision of client accounting and tax advisory services
1999	Partner in BB Treuhand AG based in Baar Member of the board of directors

### Skills:

- setting up and management of accounts  
(financial and subsidiary ledgers)
- co-ordination of accounts
- payroll accounting and social security settlements
- Tax effective accounting
- Bookkeeping for self-employed individuals
- accounting for securities for clients
- Tax declarations for individuals and legal entities

#### BB Treuhand AG

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Member of the Swiss Institute of Certified Accountants and Tax Consultants